



**Minutes of the Community Special Events Task Force Meeting held on May 20, 2008, 1:00pm
Library Board Room, 3500 S. Rural Road, Tempe, Arizona**

Minutes Community Special Events Task Force Meeting May 20, 2008

City Staff Present: Deems Shepard (FD), Buck Rogers (PD), Sgt. Joe Schiefer (PD), Commander Don Yennie (PD), Commander Kim Hale (PD), Allyson Roesch (PD), Kay Pence (PD), Craig Hayton (Parks), David McAllister (Risk Mgmt), John Brusky (Transportation), Edith Ross (Rio Salado), Nancy Ryan (Rio Salado), Kay Savard (Tax & License), Jeff Tamulevich (Signs/Use Permits), Joe O'Conner (Recreation), Chad Holmes (Recreation), Jonni Wolfe (Recreation), Jared Wilson (Recreation), Michelle Konnath (Recreation), Jodie Garth (Recreation).

Guests Present: Mick Hirko (TEAM Security), Richard Zahn (TEAM Security), Mick Ennis, Tom Brock (Journey for 9/11), Celestia Rodriguez (SMMW&C Inc), Susan Brow (July 4th), Gabriela Quevedo (Church of God), Nancy Ryan (Rio Salado).

Meeting convened at 1:03 p.m.

Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

I. Events for Final Review

- A. Onyx Tower Grand Opening Sales Party, Thursday, May 22, 2008 (945 E. Playa del Norte): Jared Wilson made a motion to approve this event. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event.

II. Events for Initial Review

- A. A Journey for 9/11 Walk & Dinner, Friday, May 23, 2008 (Tempe Beach Park): Craig Hayton made a motion to approve this event. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event.
- B. Church Concert, Friday, May 30, 2008 (615 S. Beck): Jared Wilson made a motion to approve this event with the stipulation that an updated site-map was received. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulation.
- C. Music at the Marina, Sunday, June 1, 8, 15, 22, 2008 (Tempe Town Lake Marina): Jonni Wolfe made a motion to approve this event. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event.

- D. July 4th Tempe Town Lake Festival, Friday, July 4, 2008 (Tempe Beach Park): Applicant will return for final review on June 3rd.
- E. Fireworks for MPI Gala, Thursday, June 12, 2008 (Tempe Arts Park-North Shore): Event has been postponed.
- F. 1st Annual Memorial Day Urban Family, Monday, May 26, 2008 (Kiwanis Park): Kay Savard made a motion to approve this event with the following stipulations:
 - a. An updated site map is received showing alcohol service locations.
 - b. An approval letter from director of Self-Made Men Women and Children Inc. is received.
 - c. Contract showing the hiring of licensed DPS guards for security and liquor control is verified. Four (4) are required if a liquor license is secured and two (2) if liquor is dropped and not allowed at the event.
 - d. Verification from the Corporation Commission that Self-Made Men Women and Children Inc. is in good standing.
 - e. Receipt of the proper insurance.
 - f. \$500 deposit is received.It was seconded by Jeff Tamulevich. It was the consensus of the committee to approve the event with the mentioned stipulations.
- G. McClintock Grad Night, Thursday, May 22, 2008 (Northside Multi-Gen Center): Buck Rogers made a motion to approve this event with the stipulation that the inflatable games were approved by the Fire Department. It was seconded by Don Yennie. It was the consensus of the committee to approve the event with the mentioned stipulation.

III. Events Pending Approval of Special Event Liquor License

- A. Kiwanis Club of Tempe for July 4th Festival, Friday, July 4, 2008 (Tempe Beach Park): Buck Rogers made a motion to table this license request. It was seconded by Don Yennie. It was the consensus of the committee to table the license request.
- B. Self-Made Men Women and Children for 1st Annual Memorial Day Urban Family, Monday, May 26, 2008 (Kiwanis Park): Kay Savard made a motion to approve this license request with the following stipulations:
 - a. An updated site map is received showing alcohol service locations.
 - b. An approval letter from director of Self-Made Men Women and Children Inc. is received.
 - c. Contract showing the hiring of licensed DPS guards for security and liquor control is verified. Four (4) are required if a liquor license is secured and two (2) if liquor is dropped and not allowed at the event.
 - d. Verification from the Corporation Commission that Self-Made Men Women and Children Inc. is in good standing.
 - e. Receipt of the proper insurance.
 - f. \$500 deposit is received.It was seconded by Jeff Tamulevich. It was the consensus of the committee to approve the event with the mentioned stipulations.

IV. Events for Post Review

- A. SheROX on May 10: No problems reported other than spray chalk was used for markings and it has not yet been picked up.
- B. St. Margaret's Church Fiesta on May 11: No problems reported.
- C. Walk to Empower on May 11: No problems reported.
- D. Convergent on May 17: No problems reported.
- E. Tempe International Triathlon on May 18: No problems reported other than spray chalk was used for markings and it has not been picked up.

Meeting adjourned at 2:28pm.

The Committee's next meeting is June 3, 2008 at 1:00pm.

Prepared by: Jodie Garth

Reviewed by: Michelle Konnath

Michelle Konnath
City of Tempe
Special Event Supervisor